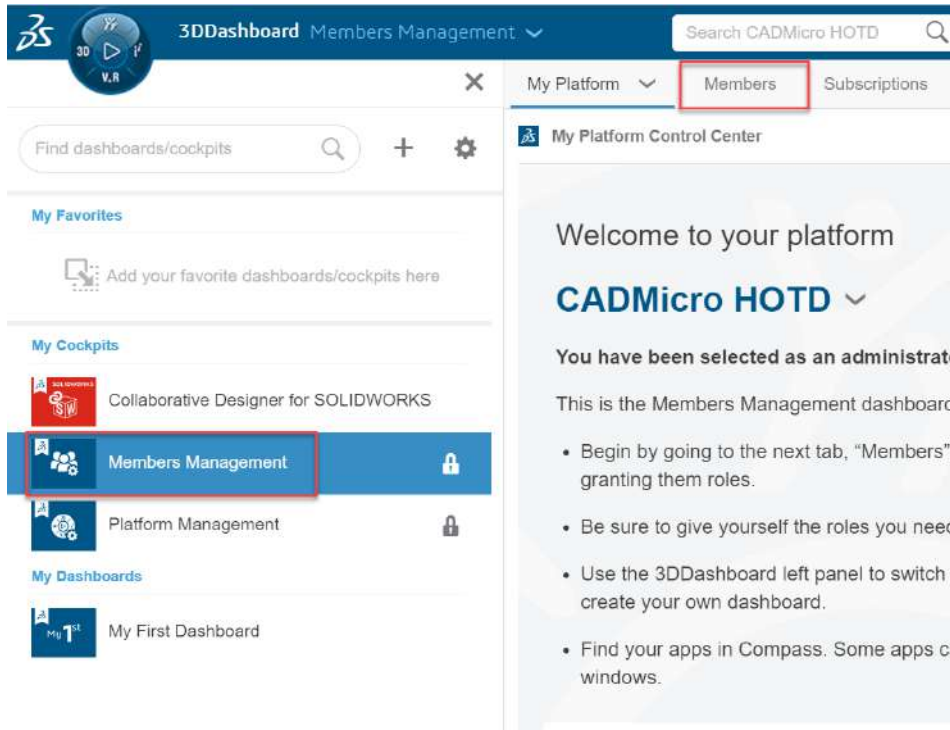# How to Invite a new Member to your 3D Experience Platform
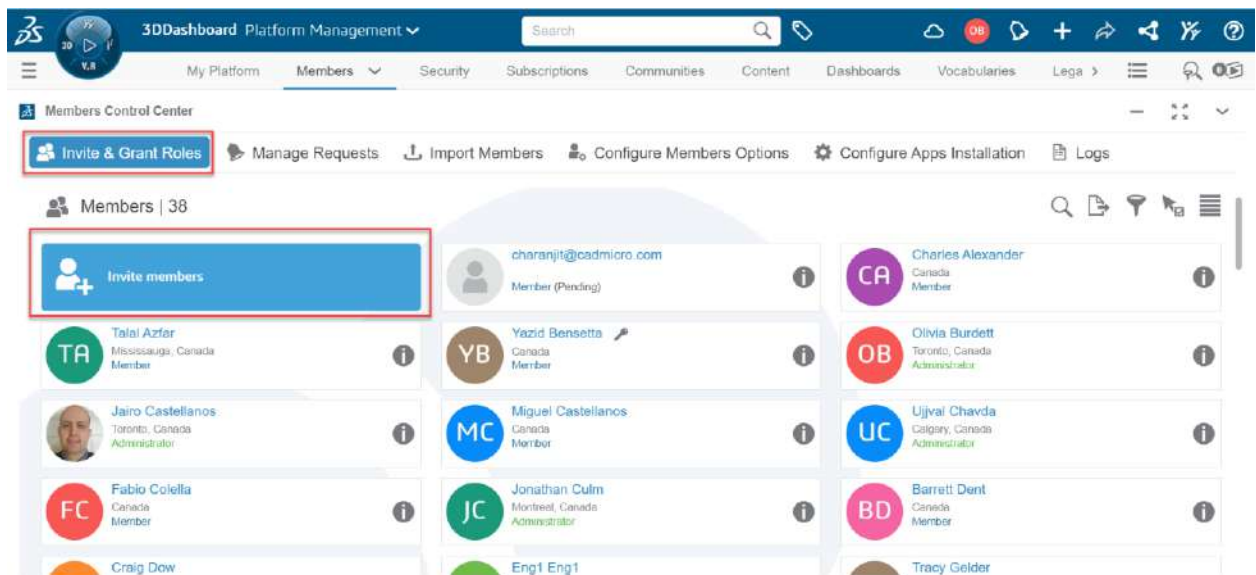
1. Login to your 3D Experience Platform then open the Dashboard menu.

2. Navigate to the members management dashboard. Next click on the Members Tab.

3. Then click" invite members".

4. Fill in the email of the user you would like to invite and change the user right to Administrator. You can include a personal message if you would like. Then click Next

5. Assign the 3DSwymer, Collaborative industry Innovator, and 3D Experience Solidworks Premium Roles. Then click Next.

6. Then Click Invite.
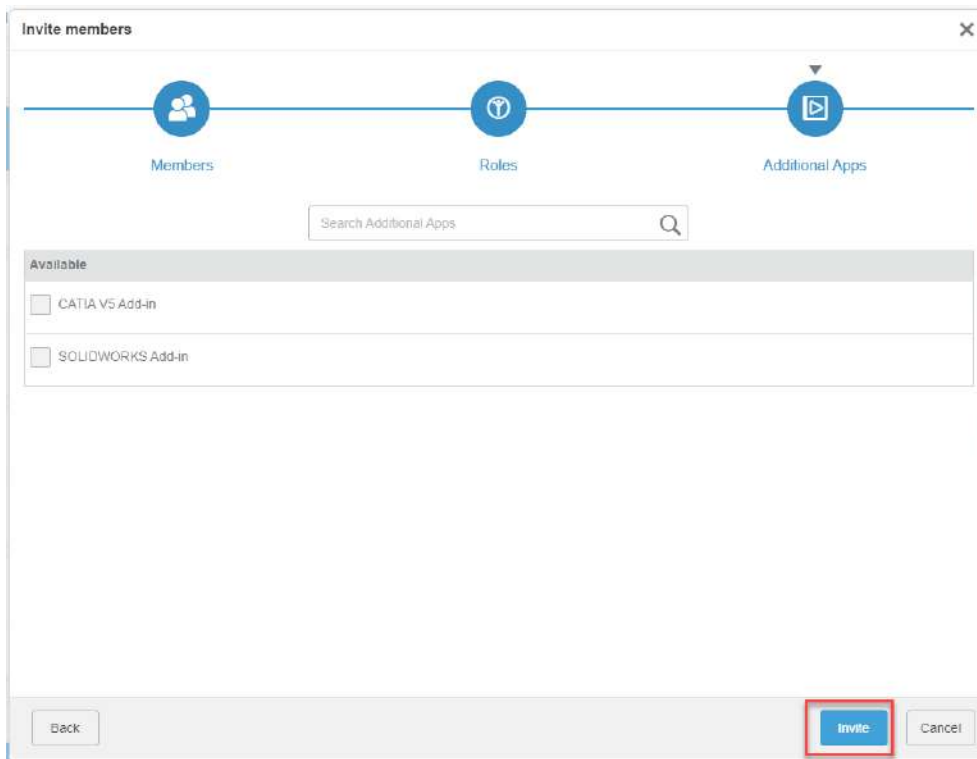
7. The users will receive an email inviting them to your 3D Experience platform.