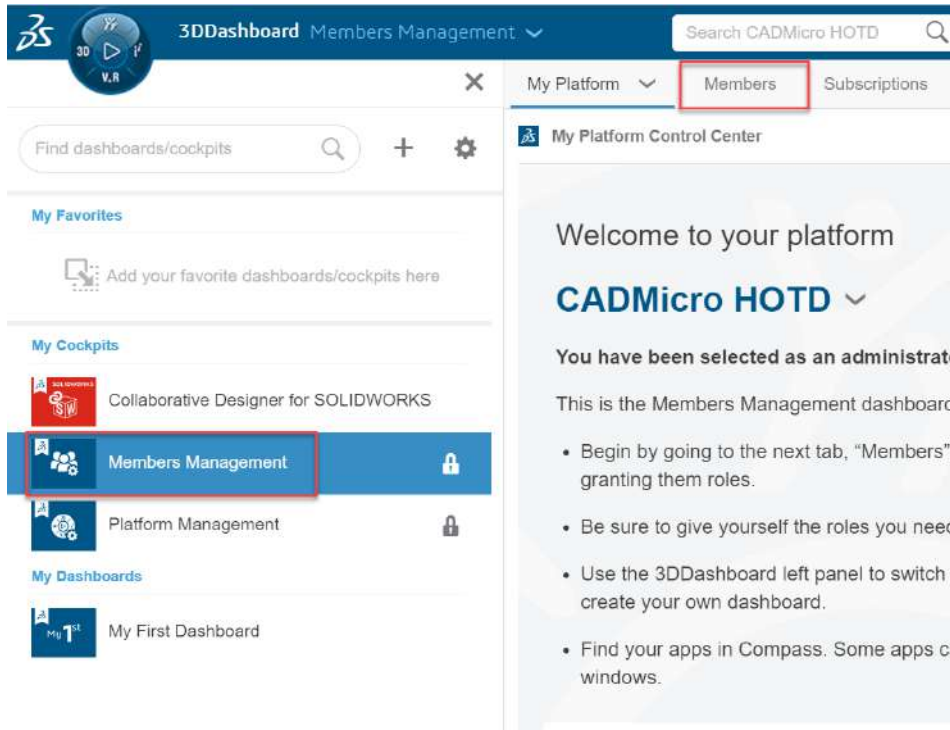


## How to Invite a new Member to your 3D Experience Platform

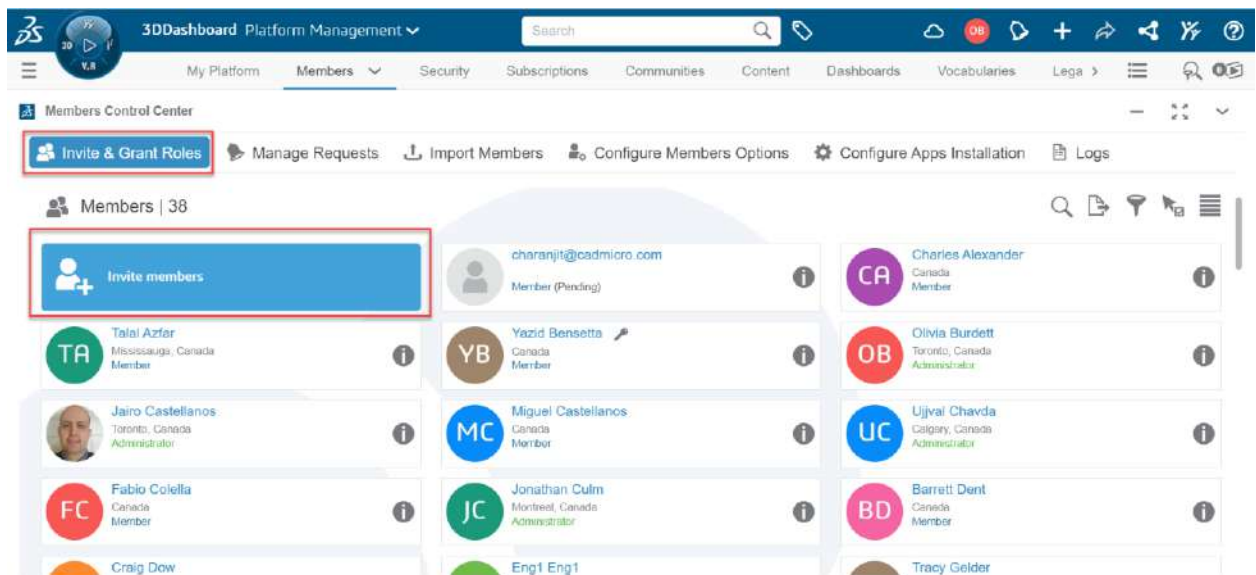
1. Login to your 3D Experience Platform then open the Dashboard menu.



2. Navigate to the members management dashboard. Next click on the Members Tab.



3. Then click "invite members".



- Fill in the email of the user you would like to invite and change the user right to Administrator. You can include a personal message if you would like. Then click Next

**Invite members**

Members Roles Additional Apps

**User email** #1 new member

Oliviab@Cadmicro.com Enter email

If multiple separate by ";"

**User right**

Administrator

**User location**

New York (default)

Used to optimize performances

**Invitation Email language**

English (English)

**Personalized message**

Next Cancel

- Assign the 3DSwymer, Collaborative industry Innovator, and 3D Experience Solidworks Premium Roles. Then click Next.

**Invite members**

Members Roles Additional Apps

Search Roles

**Selected**

3DEXPERIENCE SOLIDWORKS Premium  Assign License  Restrict Usage to this Platform

3DSwymer  Assign License  Restrict Usage to this Platform

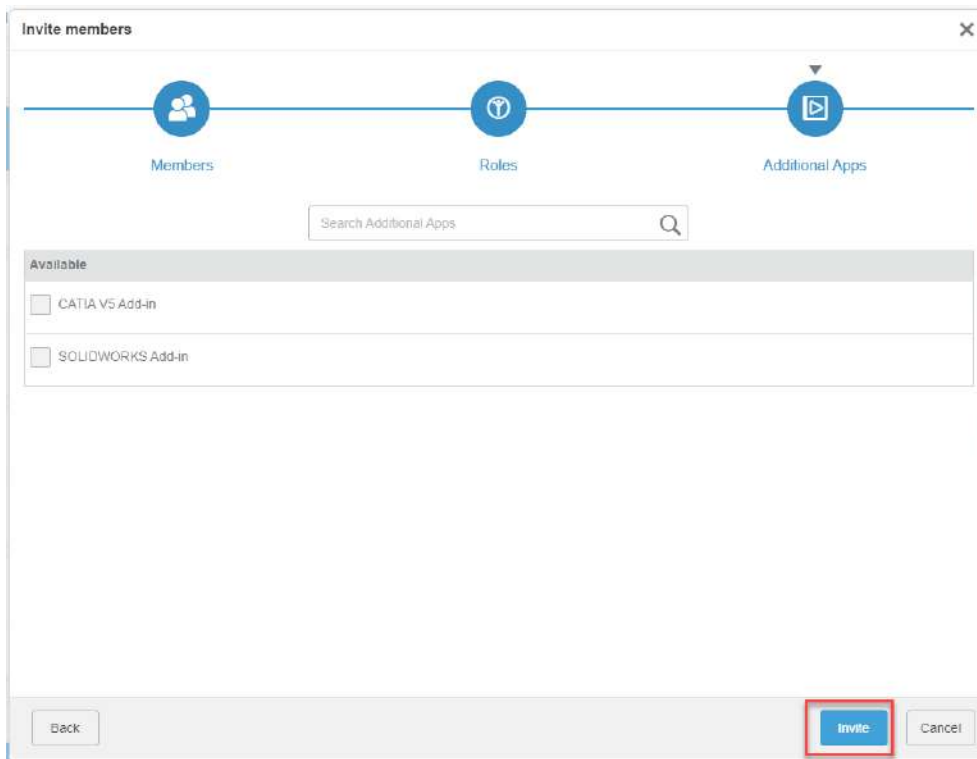
Collaborative Industry Innovator  Assign License  Restrict Usage to this Platform

**Available roles with licenses**

3D Creator  3D Demonstrator

Back Next Cancel

6. Then Click Invite.



7. The users will receive an email inviting them to your 3D Experience platform.